

Eden Township Board of Supervisors

Minutes of the January 7, 2019 Organizational Meeting

Call-to-Order: Supervisor David Rineer called the meeting to order at 7:00 pm followed by the Pledge of Allegiance.

Attendance: Supervisors David Rineer and Joseph Rineer, Roadmaster Mark Rudy, Zoning Officer Gerry Parker, Secretary/Treasurer Szilvia Troutman, and Dayton Kreider.

Public Participation: None.

Reorganization of the Board: Joseph Rineer moved and David Rineer seconded a motion to elect David Rineer as Chairman of the Board. David Rineer moved and Joseph Rineer seconded a motion to elect Randy Kylar as Vice-Chair of the Board and to elect Joseph Rineer as Secretary of Records for the Board. Motions passed unanimously.

David Rineer moved and Joseph Rineer seconded a motion to elect Szilvia Troutman as Township Secretary.

David Rineer moved, Joseph Rineer seconded a motion to appoint Szilvia Troutman as Treasurer. Motions passed unanimously.

Set Compensation:

David Rineer moved and Joseph Rineer seconded a motion to compensate Supervisors Rineer, Kylar and Rineer at \$150 a month, Secretary Szilvia Troutman at \$300 a month and Treasurer Szilvia Troutman at \$325 per month. Motion passed unanimously.

David Rineer moved and Joseph Rineer seconded a motion to set the bonded amount for the Treasurer at \$600,000.00. Motion passed unanimously.

David Rineer moved, Joseph Rineer seconded a motion to set the monthly meeting time for the second Monday of the month at 7:00 pm and the meeting location as 489 Stony Hill Road, Quarryville, PA. Motion passed unanimously.

Appointment of Staff:

David Rineer moved and Joseph Rineer seconded a motion to re-appoint the following:

- Mark Rudy as Full Time Roadmaster with a compensation of \$26.13 an hour,
- Troy Grumelli as Full Time Highway Maintenance Worker at \$24.00 an hour,
- Geraldine Parker as Part Time Zoning Officer with a compensation of \$1,359.28 a month and
- Szilvia Troutman as Part Time Administrative Assistant with a biweekly compensation of \$485.27.

The hourly rate for seasonal workers was set at \$18.45.

Motion passed unanimously.

Appointments:

David Rineer moved, Joseph Rineer seconded a motion to appoint the following individuals:

Zoning Hearing Board:

Daniel Steinman	Term Expires 1/2024	\$40 per hearing
Karen Walters	Term Expires 1/2020	\$40 per hearing
Robin Church	Term Expires 1/2020	\$40 per hearing
David Gorby (Alternate)	1 yr. Appointment	\$40 per hearing
Dayton Kreider (Alternate)	1 yr. Appointment	\$40 per hearing

Motion passed unanimously.

David Rineer moved, Joseph Rineer seconded a motion to appoint the following:

Vacancy Chairman:

Matt Woerth	1 yr. Appointment	Volunteer
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Motion passed unanimously.

David Rineer moved, Joseph Rineer seconded a motion to appoint the following:

Solicitor:

Brubaker Connaughton Goss & Lucarelli	1 yr. Appointment	Fee Schedule
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Motion passed unanimously.

David Rineer moved, Joseph Rineer seconded a motion to appoint the following:

Planning Commission:

Robert Mentzer	Term Expires 1/2022	\$35 per meeting
Lois Skiles	Term Expires 1/2022	\$35 per meeting
Tracy Warfel	Term Expires 1/2023	\$35 per meeting
Perky Fredricks	Term Expires 1/2021	\$35 per meeting
Melvin B. Stoltzfus	Term Expires 1/2021	\$35 per meeting
Joseph Rineer (Alternate)	1 yr. Appointment	
Mark Rudy (Alternate)	1 yr. Appointment	\$35 per meeting

Motion passed unanimously.

David Rineer, Joseph Rineer seconded a motion to appoint the following:

Emergency Management Coordinator:

Shawn Vinson	1 yr. Appointment	Volunteer
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And

Township Engineer:

Light-Heigel & Associates	1 yr. Appointment	Fee Schedule
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And

Deputy Tax Collector:

Hope M. Crawford.

Motion passed unanimously.

Assignments:

David Rineer moved and Joseph Rineer seconded a motion to assign the following representatives:

Solanco Public Safety Committee Representative:

Randy Kylar

Southern Lancaster Co. Inter-Municipal Council Representative:

David Rineer & Joseph Rineer

Rails to Trails Committee Representative:

Mark Rudy

Motion passed unanimously.

Establish Rates:

David Rineer moved, Joseph Rineer seconded a motion to establish the following:

- The hourly rate for auditors at \$10.00/hour
Sarah Landis
Judy Landis
Vacancy
- The Tax Collector's compensation rate at 5% and bonding at \$75,000.00, and
- The real estate tax rate at .95 mills.

Motion passed unanimously.

Resolutions: David Rineer moved, Joseph Rineer seconded a motion to pay contributions to fire companies within 30 days of receiving Relief Funds.

Authorizations:

David Rineer moved, Joseph Rineer seconded a motion designating PLGIT for the General Fund, State Fund, Capital Reserve Fund, Escrow Fund and the Building Fund; and BB&T to maintain the discretionary fund for deposits of Eden Township funds. Motion passed unanimously.

David Rineer moved, Joseph Rineer seconded a motion to designate the 2nd Wednesday of every month for the payment of invoices and to allow interim payments to avoid penalty or interest. Motion passed unanimously.

Old Business:

JD Loader Bid to Salisbury Twp: The Supervisors agreed to place a bid for \$80,000 for the JD loader and to finance \$60,000 with Fulton Bank for 3 years, with a \$20,000 downpayment. The bid may be increased to \$85,000. Mark Rudy and Szilvi Troutman were authorized to sign paperwork associated with the loan and purchasing the loader. The funds necessary to cover the purchase will be transferred from the General Fund to the Equipment Fund until the loan proceeds are received. The funds from the future sale of the old loader will be put toward the loan.

New Business:

Approval of Supervisors' Meeting Minutes from December 10, 2018: The minutes of the December 10, 2018 Supervisors meeting were reviewed. David Rineer motioned, Joseph Rineer seconded to approve the minutes; motion carried unanimously.

Mileage Rate: The Supervisors approved the mileage rate at 58 cents/mile for 2019.

2019 Fee Schedule: The fee schedule was reviewed. On a motion by David Rineer and second by Joseph Rineer, the following changes were made: the fee for the 1st hour of zoning hearings and conditional use

hearings was increased to \$675, and the fee for additional hearing hours and continuances was increased to \$335. Motion carried unanimously. The continuance fee will be added to the zoning hearing application form.

Stormwater Permit and Application Fees: The Township Engineer's recommendation was reviewed. It was decided to continue with the current procedures for collecting escrow and processing stormwater plan applications.

Employee Manual Revision: The Supervisors authorized Szilvi to start the revision process with the Twp Solicitor.

2019 Holiday Schedule: On a motion by David Rineer and seconded by Joseph Rineer, the holiday schedule was approved as follows: New Year's Day, Good Friday, Election Day, Memorial Day, Independence Day, Labor Day, Election Day, Thanksgiving Day, Black Friday, 4 hrs on Christmas Eve, Christmas Day and 4 hrs on New Year's Eve. Motion carried unanimously.

Signing of Certification of Uncollected R/E Taxes Forms: The forms submitted by Tax Collector Gary Crawford were signed.

Equipment Co-Ops: Current equipment values need to be established to allow Sadsbury Twp to leave the Co-Ops.

Mervin Esh/445 Camargo Rd: Mr. Esh is working with an attorney to help him come into compliance with the Floodplain Ordinance.

Junk Cars/36 Springville Rd: Gerry will notify the property owner about the need to remove all junk cars from his property.

Public Participation: None.

Adjournment:

A motion to adjourn the meeting was made by David Rineer and seconded by Joseph Rineer. The motion passed unanimously.

The meeting adjourned at 7:52 pm.

Respectfully Submitted,

Szilvia Troutman

David G. Rineer

Randon J. Kylar

Joseph L. Rineer